



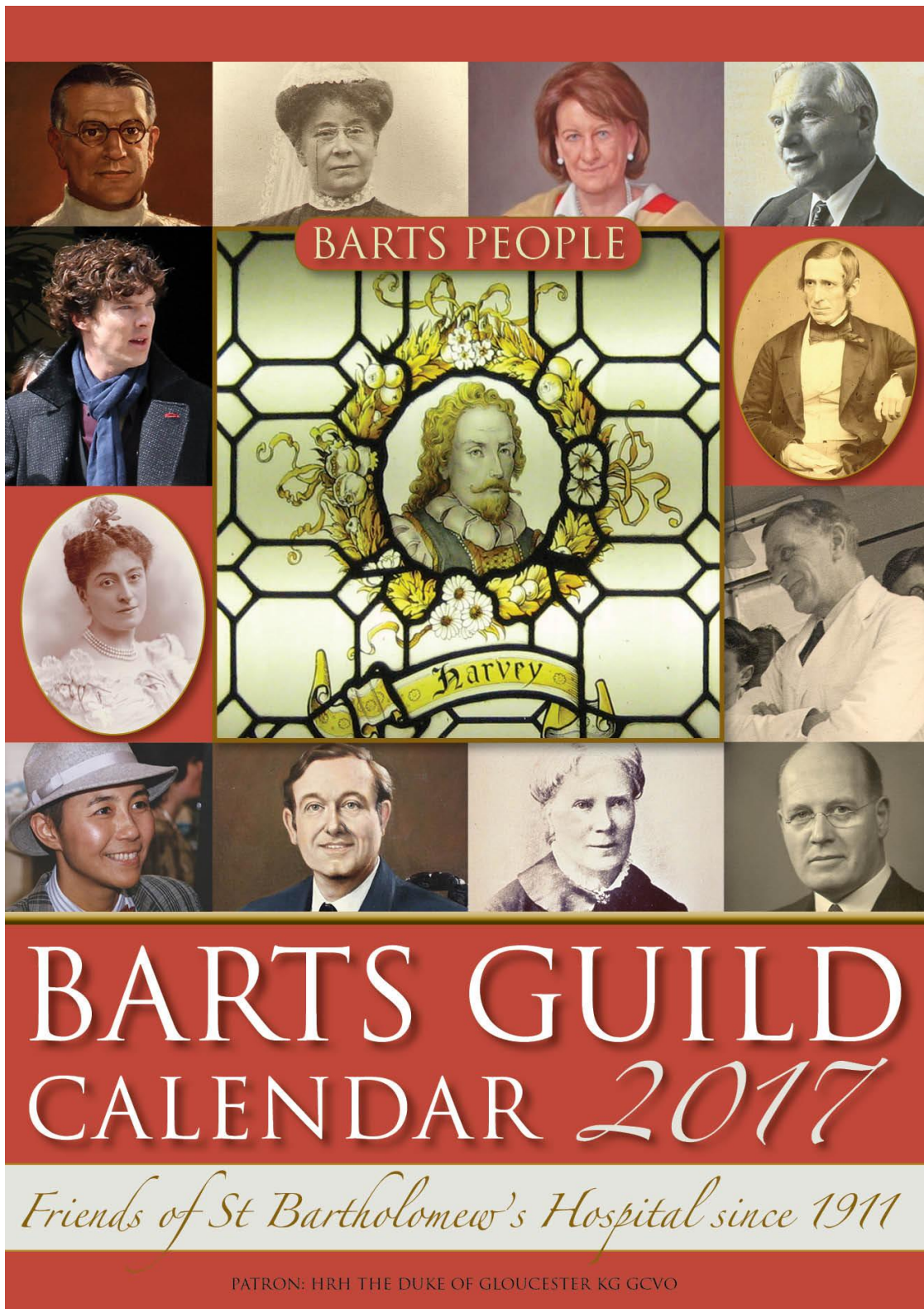
# **Barts Guild**

*Friends of St Bartholomew's Hospital since 1911*

**One Hundred and Fourth**

**Annual Report and Accounts**

**2015-16**



## The Barts Guild Calendar 2017

The Guild Calendar 2017 will be on sale in the Guild Shop, KGV Building, from early October 2016; or by post at £5 plus £2.50 P&P for up to two copies (UK only), from Barts Guild Shop, King George V Building, St Bartholomew's Hospital, London EC1A 7BE, or via the Guild website. Please send cheque with order, payable to 'Barts Guild'



## **Barts Guild**

*Friends of St Bartholomew's Hospital since 1911*

### **Annual Report and Accounts 2015-16**

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#### **[www.bartsguild.org](http://www.bartsguild.org)**

The Guild wishes to express grateful thanks to TFW Printers  
([sales@tfwprinters.co.uk](mailto:sales@tfwprinters.co.uk)) for their help in producing this Annual Report

Annual Report edited by Sue Boswell

# **THE GUILD OF THE ROYAL HOSPITAL OF ST BARTHOLOMEW**

(also known as The Barts Guild)

Registered Charity No 251628

Affiliated to ATTEND – Enhancing Health and Social Care. Locally

## **PATRON**

HRH The Duke of Gloucester KG GCVO

## **PRESIDENT**

Mrs Ann Wickham

## **VICE-PRESIDENTS**

The Lady Mayoress

Mrs Margaret Gillett

Mrs Pauline Hirst

Mrs Daphne Hamilton Fairley OBE

Mrs Mary Kelsey Fry

Mrs Joyce Malpas

Mrs Mary McNab Jones

Mr J P Nichol

Lady Percival

Mrs Alison Shepherd

Dr Audrey Tucker

## **OFFICERS OF THE GUILD 2015-16**

### **Chairman**

Mr Andrew Phillips

### **Vice-Chairman**

Sir Marcus Setchell KCVO

### **Honorary Secretary**

Mrs Jenny Jeyarajah

### **Honorary Treasurer**

Mr Tony Dickenson

## **COMMITTEE OF MANAGEMENT 2015-16**

### **Ordinary members**

Dr David Best

Mrs Sue Boswell

Mrs Pearl Doyle

Mrs Sadie Ferris

Mr Patrick Jennings

Ms Valeria Locatelli

Mr Ian McDowell

Mrs Wendy Mead OBE CC

Ms Jan O'Neill

Ms Lynne Peabody

Ms Pippa Savage

Dr Andrew Smith

Dr Elizabeth Sparrow

Miss Niamh Whelan

### ***Ex officio* and co-opted members (and those with other executive responsibilities invited to attend meetings)**

Ms Christine Ashby, Shop Manager

Ms Helen Cooper, Administrator

Mr Malcolm Crisp, Grants Co-ordinator

Ms Claire Davies, Website Co-ordinator

Mr David Frank, Former Trustee

Ms Lorna Glace, Grants Co-ordinator

Ms Chris Harocopos, Nominated by the League of Barts Nurses

Professor Christopher Hudson, Immediate Past Chairman

Ms Deborah Kelly, Deputy Chief Nurse, Representative of the NHS Trust

Mr Phil Moss, Membership Secretary and Office IT Co-ordinator (from May 2016)

Miss Jackie Roe, Princess Alice Garden Co-ordinator

Dr Elizabeth Shaw, Former Trustee

Ms Elisabeth Smyth, Membership Secretary (to May 2016)

Ms Nancy Whiskin, Head of Volunteering, Barts Health NHS Trust

# Report of the Trustees

Reference and administrative details of the charity, its trustees and advisers  
for the year ended 31 March 2016

## Trustees

Mr Andrew Phillips	Chairman	2.11.12; re-appointed 28.10.15
Sir Marcus Setchell KCVO	Vice-Chairman	
Mrs Jenny Jeyarajah	Honorary Secretary	28.9.10; re-appointed 28.10.15
Mr Tony Dickenson	Honorary Treasurer	appointed 28.10.15
Dr David Best		Mrs Wendy Mead OBE CC
Mrs Sue Boswell		Ms Jan O'Neill
Mrs Pearl Doyle		Ms Lynne Peabody
Mrs Sadie Ferris		Ms Pippa Savage appointed 28.10.15
Mr Patrick Jennings		Dr Andrew Smith appointed 28.10.15
Ms Valeria Locatelli	appointed 28.10.15	Dr Elizabeth Sparrow
Mr Ian McDowell	appointed 28.10.15	Miss Niamh Whelan

## Charity Registered Number

251628

## Address of principal office

St Bartholomew's Hospital  
West Smithfield  
London  
EC1A 7BE

## Independent Examiner

Blue Spire Limited  
Cawley Priory  
South Pallant  
Chichester, PO19 1SY

## Bankers

National Westminster PLC  
P O Box No 204  
No 1 Hatton Garden  
London, EC1P 1DU

HSBC Bank PLC  
31 Holborn  
Holborn Circus  
London, EC1N 2HR

CCLA Charity accounts  
Senator House  
85 Queen Victoria Street  
London, EC4V 4ET

## Structure, governance and management

### Structure of the charity

The Guild is an Unincorporated Association charity. Its governing document is its Constitution which was revised, agreed and adopted by the Guild's Management Committee and the Charity Commission in November and December 2013. In recent times the governing document has been updated in 2000, 2002 and lastly in 2013.

(See also website [www.bartsguild.org](http://www.bartsguild.org))

Five meetings of the Management Committee of Trustees (MC) take place during the year; at the same time, an increased number of sub-committees are taking the Guild's activities forward in the following areas: Commemoration Grants; Finance and Legal; Investment; Membership; Publications and Publicity; Shop and Business (this last sub-committee meeting monthly).

### Recruitment and appointment of new trustees

The charity in general meeting shall elect the officers and the other trustees. The trustees may appoint any person who is willing to act as a trustee. The number of trustees shall not be less than ten but (unless otherwise determined by a resolution of the charity in general meeting) shall not be subject to any maximum. Any member or volunteer can be nominated for potential trusteeship.

Nominees for trusteeship/members of the Management Committee are interviewed by the Chairman, sometimes also with the Honorary Secretary, two referees are required in every case and nominations are agreed by the MC before being proposed for election at the AGM. In its trustees the Committee looks for areas of expertise important to the modern charity (e.g., law, finance, IT) and/or practical applications to help the Guild in its day to day work in the shop and hospital trolley services and other activities. In a similar fashion trustees can also be removed by the MC.

New members of the MC elected at the 2015 AGM were as follows: Tony Dickenson was elected as Honorary Treasurer bringing his considerable financial and accounting experience in the commercial and charity sectors; Valeria Locatelli, a Guild volunteer with the trolley service for the previous four years, who has expertise in audit and risk management in the banking sector; Ian McDowell, a former hospital chaplain who is director of Patient Powered Medicine, a company promoting patients' interests in the design of NHS services; Pippa Savage, a marketing and communications professional with experience spanning the public, private and charity sectors; and Dr Andrew Smith, a former President of the Barts and The London Students' Association who has been active in promoting links between the Guild and the student community.

## **Objectives and activities**

The objects of the Guild are to help the Royal Hospital of St Bartholomew by providing:

**By personal service and by provision from the Charity's funds such amenities for the patients and staff as would not be available to them under the National Health Service; Such other charitable assistance to the Hospital, its patients, former patients, staff, students and others involved with the affairs of the Hospital as the trustees may determine.**

The main activities undertaken by the Guild to carry out these objects for the public benefit are:

- running a general and souvenir shop as an amenity for patients, staff and visitors;
- providing a trolley service for inpatients, selling newspapers, toiletries, confectionery etc;
- making grants for the provision of appropriate facilities on wards for patients and staff;
- funding the purchase of clinical equipment in appropriate cases.

In order to carry out these activities the Guild earns income from its shop, collects subscriptions from members, and engages in limited fundraising including obtaining sponsorship from commercial companies. We are also pleased to receive donations and legacies.

In relation to all the Guild's activities we have paid due regard to the guidance published by the Charity Commission concerning public benefit.

## **Achievements and performance**

### **Shop services**

Apart from legacies and donations from time to time, the Guild's chief recurrent income is generated by the Shop and trolley service (the latter, to hospital wards). In 2015-16 Shop services' gross income (not including a restricted fund donation) was 57% more than its equivalent for 2014-15 due to the Shop's new and central location and the continuing excellence of commitment of our Shop and trolley volunteers.

### **Grants**

A total of £26,426 was spent on grants to the Hospital during the year. Of these, many were small (ie under £1,000) for comforts such as refrigerators, freezers, thermal jugs and refreshments for cancer patients attending physiotherapy; assistance with events such as the annual multi-faith remembrance service for the Dialysis Unit; support for staff members attending conferences or updating sessions.

The Guild's major donation during the period under review has been a full grant of £17,861 for a much-needed new sound system for the Great Hall of Barts Hospital. Not only the Guild but many of the Hospital's departments will benefit from this upgrade which will obviate the need for additional expenditure on hire of audio equipment for each event held there.

Another significant grant during the year was the funding of a complementary therapist to work for one day per week for one year on a one-to-one basis offering symptomatic relief for cancer patients (£3,767).

### **Estimated numbers of beneficiaries served directly by the Guild**

It is estimated that on an average to good weekday about 200 visits will be made currently to the shop – by patients, visitors and staff – say, about 50,000 per year. The weekend custom too will build. On the same basis it is estimated that about 60 inpatients and ward staff buy items from the shop trolley on a weekday and (when it is running on weekends) a weekend day – say, very approximately 15,000-plus per year sales 'moments' or transactions to patients made by the trolley itself. One transaction may involve sale of one, two or more items.

### **Estimated hours worked by the Guild volunteers during the year**

During the year the Guild's active volunteers of all types, front line and support, contributed very approximately 6,850 hours of work for the charity and, therefore, the hospital. [*Front line services of the shop and ward trolley rounds, Monday-Friday, Saturday-Sunday* = 6,000 hours per year. *Management and support: Officers and other Trustees and their management committee meetings; sub-committee meetings and consultations; membership secretary, co-ordinators for grants, website, IT, Princess Alice Garden – and the administrator (the latter part-time paid and part-time volunteer) = 850 hours per year*].

### **Financial review**

The Financial statements are set out in this report.

The charity's income for the year was £171,758 (2015 - £295,538, which included a substantial legacy) and in addition the charity returned a surplus of £10,617 (2015 - £167,959). The total funds are £560,887 (2015 - £550,270).

### **Reserves Policy**

At present there is no formal stated reserves policy for the charity as it is necessary to take stock of the charity's position following the receipt of some unexpected and significant legacies, namely that in 2014-15 from Ruth Nellie Fiorentini and in 2015-16 from Mrs Penny Wainwright. In addition, it is anticipated that further expenditure will be undertaken to improve the shop premises and its operation thereby changing its financial profile.

The current aim is to spend £30,000 to £40,000 per year on grants and the financial standing of the charity should enable this to be achieved for at least the next ten years. Based on the current level of its reserves the charity is well able to meet its projected obligations and liabilities as at the signing date.

Currently the charity is discussing with professional investment advisers a forthcoming investment policy from 2016-17 wherein very approximately 70% of its funds might be set for medium- to long-term investment, 20% held on deposit at bank and 10% as operating cash in hand. This potential pattern of outlay is being reviewed, however, in the light of markets' likely medium term reactions to Brexit from EU.

### **Plans and aspirations for future periods**

The Trustees have been examining and consulting on future needs and issues during the year, mindful of being responsive to changing patient needs and hospital developments. For example, over a forthcoming five-year period we aim to: provide a new fit-out of the Shop, enlarge the range of its stock, introduce online pre-ordering procedures for shop goods (including eventually orders for inpatients in wards), increase the level of grants (partly through enhanced investment policies via professional advisers and improved fundraising), raise the membership numbers – both subscription members and active volunteers and including aspiration to increase the number of our corporate supporters.

Within these, a top priority starting to be tackled in 2016-17 is to enlarge the number of volunteers and members (including students in Queen Mary University of London and associated with Barts Health NHS Trust). Important to this will be an improved website capability which should include functionality for membership joining, fundraising and giving, and ordering from shop services. A new Shop internal fit-out is also high on the Guild's agenda with specifications to be outlined in 2016-17.

### **Support**

The Barts Health NHS Trust continues to be greatly supportive of its oldest service-providing volunteer charity.

The Guild appreciates the interest of staff of commercial companies that have expressed support for us, via largely in-kind assistance, and whose logos are displayed in this Annual Report. In recent years, and again during this year, the Guild is especially grateful for the financial sponsorship and volunteering contribution provided by Saunderson House Limited.

Approved by the Trustees on 28 July 2016 and signed on their behalf  
Andrew Phillips, Chairman





# Update for 2015-16

## League of Mercy Award

We are delighted to report that Guild President Ann Wickham was a 2016 recipient of the prestigious Order of Mercy Award by the League of Mercy in recognition of her fifty years of service to the Guild. We warmly congratulate Ann on this well-deserved award and thank her for all that she has done for the Guild and for Barts.

*Ann receiving her award on 4 July*



## Queen's Award for Voluntary Service

In 2015 the Guild was nominated externally for the much sought-after Queen's Award for Voluntary Service. We progressed to the point where a QAVS Visitor in December came to see and discuss our work, a laudable achievement in itself. He was very complimentary about both our services and volunteering but stressed that the Cabinet Office sub-committee that considered the awards had hard choices to make among outstanding candidates for the honour. In the event we were not among those awarded in 2016 – few organisations from the London area were – but the whole exercise proved stimulating and reinforced the Guild's reputation as a voluntary body of high note and regard, and we were subsequently very pleased to receive the following feedback from the QAVS Team:

'The nomination of the Guild of the Royal Hospital of St Bartholomew for the Queen's Award for Voluntary Service 2016 represents a tremendous achievement for your organisation. Everyone involved, and particularly your volunteers, should feel immensely proud of the recognition that a nomination for this Award represents.

The work your group does for the community was very much admired by the Independent Assessment Committee ... on behalf of the Queen's Award for Voluntary Service Team, please convey to your volunteers and other staff our warm appreciation of the excellent work they do and of the enormous benefit it represents to the local community ... [We] are pleased to recognise the value of your work and the significance of your nomination for this Award.'

## Obituaries

**Mrs Muguette Demanuele**, a Shop volunteer for 18 years, died in January aged 88. Shop Manager Christine Ashby, who attended her funeral along with volunteers who had worked with Muguette, said that she had loved her work in the Shop, and had been much loved by the doctors and nurses. Born on May Day, Muguette was named for the Lily of the Valley; some of these lovely spring flowers have been planted in the Princess Alice Garden in memory of a very special volunteer.



*Left: Muguette receiving her 55 years long-service Certificate from the Lady Mayoress, Mrs Claire Anstee, at the Guild AGM in 2010*

*Right: Lady Riches*



We were saddened to learn of the death on 5 June at the age of 87 of **Lady Riches**, a long-standing Guild member and supporter. A nurse by training, Ann Riches had been Chair of the House Committee of the

Queen Elizabeth Hospital for Children from 1968 when that hospital became part of the Hospitals for Sick Children, of which she was a member of the Board of Governors, and she was from 1983 to 2000 Chair of the Managing Trustees of the Queen Elizabeth Children's Fund, after which the Fund was merged with the Barts and The London Charity. Her connection with the then Royal Hospitals NHS Trust dated from the absorption into the Trust in 1996 of the former Queen Elizabeth Hospital. She became a familiar face at Guild events as well as her continuing involvement with the NHS Trust and was awarded the OBE for voluntary services to improving healthcare in East London in December 2013.



We are also sorry to record the death of Guild member **Mrs Elizabeth Dickinson**, widow of the late Professor of Medicine at Barts, John Dickinson.

## Medical Director, St Bartholomew's Hospital

Following a reorganisation at the senior management levels of the Trust, and the merger of the UCLH Heart Hospital with Barts, Barts now has a senior team for the site, with its own Managing Director, Director of Operations and Director of Nursing and Governance – and its own Medical Director. The Guild Management Committee was delighted to have the opportunity to hear from the latter, Dr Edward Rowland, at its May meeting and to learn that the new team is keen to expand its relationship with the Guild. We greatly welcome this opportunity to continue and develop our service to the Hospital, its patients and staff.



Dr Rowland had also written '... [to consider] where I think [Guild] support for [Barts] staff can be of especial value but I would also like to see more involvement in staff helping the Guild.'

At the same time the recently appointed Chief Executive of the Barts Health NHS Trust, Alwen Williams CBE, wrote to the Guild's Chairman '... John Bacon [Trust Chairman] and I look forward to a successful ongoing relationship with the Guild of Barts Hospital in the coming years.'

## Volunteers: a major recruitment drive

As always, the Guild is grateful to all our volunteers for their dedicated work; we have estimated that our frontline volunteers for the shop and trolley service give an impressive 6,000 hours annually to the Hospital, along with at least 850 hours of management and support activity from Trustees and other officers.

At the same time, much consideration has been given, in consultation with the Trust, to ways in which recruitment of new volunteers can move forward, and we wish to record our thanks, especially, to former Trustee Steve Bench and to our Administrator Helen Cooper for their efforts on this front. These initiatives have included participation in the Trust's Recruitment Showcase, and steps to persuade more retired Barts nurses to join the Guild as active volunteers. We also placed advertisements in the Metro and Evening Standard and a local publication, Barbican Life, which have produced a very promising response, including from many young people keen to give their time to the Guild.

Four recruitment events were held in March and April together with subsequent individual meetings. Potential volunteers were given a tour and shown the Shop. They were also interviewed by members of the Management Committee to discover how their existing skills could be put to good use and new skills developed. The Trust's Head of Volunteering and members of her team were on hand to fast track the applications from candidates who were keen to proceed.

The meetings resulted in nearly forty potential new volunteers for the Guild team. Some have already started and, as soon as the DBS checks and training sessions have been completed, it is hoped that many of the rest will soon begin their volunteer service with the Guild.

(DBS refers to the new agency created out of a merger between the Criminal Records Bureau [CRB] and The Independent Safeguarding Authority [ISA]; its full title is The Disclosure and Barring Service. The checks and information provided remain the same but are branded DBS Checks.)

## Membership and IT Developments

Whilst our volunteers are automatically members of the Guild, we also have subscription members.

Our thanks go to Elisabeth Smyth who has stepped down as Membership Secretary after three years of fine service. The office's IT Co-ordinator, Phil Moss (pictured right), has taken her place in this role and, along with updating of the Guild's electronic procedures, has been working on more streamlined membership processes. We are most grateful for his input, which has contributed greatly to improving office efficiency. A considerable exercise has also reviewed and updated the membership list and database and this is reflected in the latest list of subscription members and volunteers.



## Futures Report



In the year under review Trustee Dr Elizabeth Sparrow has been working and consulting with Management Committee members on an analytic report on the broad range of the Guild's activities and identifying priorities to be pursued. It also represents aspirations that the Guild should reach out for during the course of a five-year planning period. But the Management Committee should also ensure that such 'reach' is attainable within the Guild's 'grasp'. Ways of increasing membership and numbers of volunteers are being emphasised as the first priorities to be tackled arising from this report to Management Committee.

*Dr Elizabeth Sparrow*

## Donations in Memoriam

**Major Gift:** The Guild was pleased to receive notification of a significant gift of £60,000 (£75,000 with Gift Aid) from the family of a former Barts ophthalmologist, Dr Laurence Cartledge (pictured), in his memory, to consist of a donation of £20,000 initially with the remainder to follow in eight instalments. We are most grateful to the family for giving this boost to our work for patients, staff and students of the Hospital – setting up a memorial bursary fund in Dr Cartledge's name for students in financial hardship or undertaking electives is one of the projects under consideration.



**The Christopher Davies Memorial Fund:** Our Facebook page was used by Brighton Phil (The Brighton Philharmonic Orchestra) to publicise a fund set up in memory of Christopher Davies (pictured), a highly distinguished French horn player with the Orchestra of the Royal Opera House Covent Garden, who had also played with the Brighton Phil. He had been a Barts patient, and his family had benefited greatly from the counselling they received from Barts' Psychological Services. At their request donations to the Guild in his memory (some £1,684 to date) are being ring-fenced for spending in consultation with the Department. Head of Psychological Services, Mark Barrington, said: 'It is likely that some of [the fund] will be spent on specialist training to extend the skills of the clinical psychologists working with patients and families affected by advanced cancers.'



## Fundraising/corporate support

The Guild has been fortunate, and grateful, to receive a certain amount of sponsorship in cash and in kind in recent years, in particular from Saunderson House Ltd but also from Skanska plc, Hogan Lovells LLP, Lloyds Banking Group plc, The Worshipful Company of Information Technologists and the TFW Group. Their generosity to the Guild, and thereby to the patients of Barts and their families who so often are having to deal with serious illness and its distress, can make a real difference. We are conscious however that such sponsorship does not appear out of the blue, and that a sustained and well-organised approach is needed in seeking continued support.

## Vulnerable Beneficiaries Policy

The Guild has now adopted a Vulnerable Beneficiaries Policy, in line with the Charity Commission's strengthened requirement in this area. The Policy states:

The Guild of The Royal Hospital of St Bartholomew is committed to safeguarding and promoting the welfare of vulnerable adults, children and young people benefiting from its activities. The key objectives of [the] Policy are to:

- Explain to trustees, staff, contractors and volunteers the responsibilities that the Guild and its members and volunteers have in respect of vulnerable adult and child protection.
- Provide members and volunteers with an overview of vulnerable adult and child protection.
- Provide a clear procedure that will be implemented where vulnerable adult and child protection issues arise.

## Shop



We have estimated that on an average to good weekday about 200 visits are made to the Shop by patients, visitors and staff, an annual total of around 50,000. A new Shop and Business Sub-committee is now providing active support to our hard-working and greatly committed Shop Manager, Christine Ashby, but as always we much need new and more volunteers for the Shop and trolley service; as reported elsewhere, a number of steps to improve recruitment have been taken during the course of the year and we are hopeful that this situation is improving significantly.

Last year's grant from the Smyrk Trust has enabled a number of initiatives to be undertaken: new tabards with the Guild arms, and a Manager's suit also with Guild arms; banners on trolleys to publicise the Guild; an upgrade of cash collection arrangements; and most importantly, plans for a new fit out to improve the working and storage space, and possibly the recruitment of a further part-time paid member of staff. At the time of writing, plans for a revamped internal fit out for the shop are proceeding with promise.

An encouraging aspect of the Shop's activity is the generosity of patients and visitors who make and donate items for sale, contributing to the increase in turnover we have seen over the course of the year. A recent very welcome donation has been a number of woollen rugs from the Wylve Valley Knitters in Wiltshire who are unable at present to send their work to its traditional destinations in war-torn countries, as present circumstances make delivery too dangerous. We are most grateful for all these donations.

At the same time, there is much more to a trolley round than simply its commercial usefulness. As Christine Ashby herself commented: 'We do get to know our patients when we do the trolley rounds. It is about listening and helping in small ways, being caring when the nurses are really busy.' She went on to point out that this can bring unexpected benefits: 'The husband of one of the patients said he would like to donate some money, and we had a chat about how wonderful the Guild is. He presented the Guild with a cheque for £500. Another grateful patient gave us a cheque for £100.'

During the year the NHS Trust invited the Guild to consider using a small space in the Hospital's East Wing. The Guild thought it can make a beneficial coffee/tea kiosk. However, currently, use of this space has been subsumed in a Trust-wide tendering process for catering areas, although the Guild continues to register an interest.

## Events

### ***Celebration of Christmas Concert***



***The Guild celebrates Christmas***  
*Photo: Bob Cooper*

8 December once again saw the Guild celebrating Christmas with a much-appreciated concert of seasonal music and readings, the former provided by the Barts and The London Music Society, the latter by actors Frank Barrie and Ursula Mohan. The Guild is most grateful to all of them for their participation once more.

Thanks to generous sponsorship by Saunderson House and a successful raffle with prizes kindly donated by Guild Trustee Lynne Peabody the concert made a small surplus; however, the purpose of the event, which has been held by the Guild for some 35 years, is profile raising rather than income generating; and since audience numbers in the Great Hall are limited, increasing income significantly from ticket sales is not a realistic option.

### **Christmas Fair**

The Fair, held on 3 December, was less well attended than in previous years; however, the run-up to Christmas attracted an enthusiastic response from Shop customers, and donated handmade goods resulted in takings of nearly £500.

### **Lord Mayor's Show**

A party of 29 members, volunteers and their friends and families represented the Guild in the traditional Lord Mayor's Show on 14 November 2015.

This year marked the 800<sup>th</sup> anniversary of the parade and once again, the City of London Streets were filled with marchers, performers, dancing and colourful costumes. Guild walkers, adorned with tabards and carrying banners to highlight the Guild's work, marched the three and a half mile route between Bank and Aldwych along with 7,000 performers from all over the world.

To participate in the world's largest unrehearsed pageant is truly a privilege and, despite the undesirable weather, the Guild walkers enjoyed every second as they marched through the London streets. Thank you to Wendy Mead and Niamh Whelan for organising this event and to St. Botolph's Church where we set up our base but most importantly to the walkers who ensured it was another successful year

### **Helpers' Tea**

Some forty Guild members gathered on 14 June for the annual social occasion which celebrates the work of our volunteers and thanks them for all they do for the Hospital. The speaker was Jason Morley-Smith, Lead Clinical Site Manager Barts, who in addition to his demanding professional life has his own impressive volunteering record with Thames Valley Police as a Special Constable – now as temporary Chief Officer – and also with St John's Ambulance and the Human Tissue Authority. His theme was the great satisfaction to be gained by giving time and energy to helping others: 'Volunteers are not paid, not because they're worthless, but because they're priceless.' His talk was followed by delicious sandwiches and cakes over tea in the James Gibbs flat.

*Right: Jason Morley-Smith*



## **Princess Alice Garden**

Guild Trustees Niamh Whelan and Jan O'Neill have now taken over watering duties from Pearl Doyle. Jackie Roe continues to keep a watching brief, and Noel Shiel, a retired City Corporation gardener, to work in the garden on a part-time paid basis.



*Jackie Roe, Princess Alice Garden Co-ordinator*

However, a major development which may affect the future of the Garden is the Maggie's Centre being constructed to the side of the North Wing. In consultations the Guild has emphasised the need to retain the name of the Garden if, as appears likely, it is eventually incorporated into the Centre's premises. It was created to celebrate the 100<sup>th</sup> birthday of its Patron on Christmas Day 2001, and her sixty-five years of continuous association with the Guild, initially as President from 1937 and Patron since 1973. In this celebration the Guild proposed to refurbish the garden alongside the north wall of St Bartholomew the Less and to call it The Princess Alice Garden. The NHS Trust approved the proposal, HRH Princess Alice readily agreed to her name being used, and formal approval from HM The Queen and the Home Office was received. The Garden, which was to be 'a haven of peace and rest for the patients, their visitors and the staff of Barts', was opened by HRH The Duke of Gloucester in 2004, a few days before the death of his mother Princess Alice. (From 'A Century of Service', the history of the Guild 1911-2011, by Ann Wickham)



## Grants



*Malcolm Crisp in his role as a volunteer greeter, KGV building*

Ms Lorna Glace, a civil servant and long-standing Guild volunteer, has assumed responsibility for helping with grants, complementing Malcolm Crisp's valuable investigative work in making an initial assessment of grant requests in consultation with departments.

Our current aim, which present resources permit, is to spend £30,000-£40,000 per year on grants. Grants made during the year under review are shown above in the Trustees' Report and details of all grants agreed and paid for in the year under review are shown in Notes to the Annual Accounts.

Two major grants remain under consideration, one for Barts Radio on their transfer from the London Chest Hospital; the other for automatic height, weight and blood pressure monitors.

As always, the Guild's Christmas parcels for inpatients, of whom there were more than 200 in 2015, were welcomed on the wards. Following the expansion of Barts' patient numbers the budget was raised to £2,000, and Anthea Finn and Margaret Henry put in their customary extensive work over several months, this time helped by Lynne Peabody who was able to obtain the substantial gift of new clothing

from Marks & Spencer, a much-appreciated addition to the usual parcels of small gifts (and some of the clothing can also be used for patients entering hospital in emergency not having had time to bring sufficient of their own clothes). Mrs Finn is stepping down after many years' fine service leading this programme whilst Mrs Henry is due to continue for one more year, so the future of this tradition is currently under consideration; however in the meantime our President Ann Wickham will lead the 2016 Christmas presents programme.

## Publications and Publicity

### **Calendar 2016**

The Guild's Calendar 2016 consisted, as in previous years, of a mixture of archival and modern images of Barts together with explanatory captions. Although the Calendar is on sale in the Shop and advertised on the web site, the majority of copies are distributed free of charge around the Hospital as a working aid for wards and offices and as a way of helping to publicise the Guild's work. We are most grateful to all those Barts staff and others who helped with its compilation.

### **Barts Guild News**

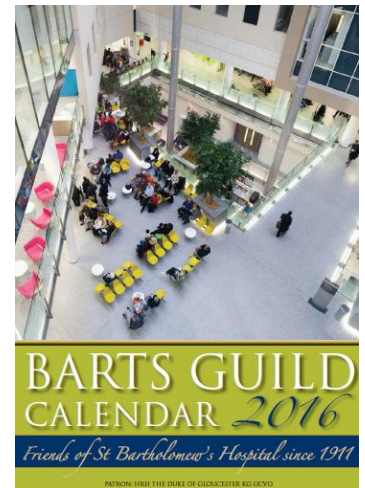


Our biannual Newsletter, edited by Jan O'Neill (left), reached its seventh issue in July 2016 and, with its mixture of Guild and Hospital news, personalities and reminiscences, continues to make a valuable addition to what the Guild offers its members.

### **Social Media**

Thanks to our very efficient website co-ordinator, Claire Davies (right), the website ([www.bartsguild.org](http://www.bartsguild.org)) is kept relevant and (more or less!) up to date with Guild information, events and news. The pages most visited are those showing the souvenirs available, volunteering and membership opportunities and information on grants available, and interest continues to come (in small quantities!) from around the world.

Our Facebook page is visited by a handful of people each week, but has not yet 'taken off' in any significant way. By the end of June we were at 39 'likes'.



### **Christmas cards**

We were gratified that Saunderson House ordered 2,800 Barts Guild Christmas cards for its corporate mailing in 2015; in addition to the boost to Shop income, we hoped these might serve to raise the Guild's profile amongst the Company's many clients.

## **Engagement with the Barts and The London Students' Association**

An important potential new aspect of the Guild's activity was raised by Trustee Dr Andrew Smith, a former President of the BL Students' Association. In a thoughtful paper he pointed out the many possibilities which a closer relationship with the student body could bring, from increased volunteer recruitment to profile-raising generally; in return, the Guild might provide grants for student electives, and free membership for students has been agreed. These matters would be taken forward at the newly constituted Membership Sub-committee.

## **Investment advisers**

On the recommendation of a working group chaired by David Frank, CCLA were appointed as Investment Advisers to the Guild; at the same time, an Investment Sub-committee was set up to work out detailed arrangements with the CCLA adviser and keep oversight of the investment programme on behalf of the Management Committee, including the drafting of an investment strategy and guidelines.

## **Guild office**



With the closure of Gloucester House for redevelopment, the Guild office was moved to new accommodation at No 1 St Martin's le Grand from 17 October. This shared open-plan space provides more comfortable accommodation and some very good advantages not least proximity to many NHS Trust staff, although there is some shortage of storage space.

*Photo: Phil Moss*



Finally, the Trustees and other members of the Committee of Management wish to thank all the volunteers who make the Guild what it is, and last but certainly not least our Administrator, Helen Cooper, for all her hard work, initiatives and uncomplaining efforts on behalf of the Guild.

*Left: Helen Cooper  
Right: Jenny Jeyarajah, Hon Secretary*



*And some photos from the Guild's Facebook page ....*





# Our Corporate Supporters

The Barts Guild wishes to place on record our thanks to the following for their support:



**Saunderson House Ltd**

Financial planning and investment advice

**Lloyds Banking Group plc**

The logo for Hogan Lovells, with the text 'Hogan Lovells' in black on a yellow rectangular background.



**Hogan Lovells International LLP**

International Law Firm

**TFW Group**

Providing corporate customer communications and specialising in print, design and digital



**The Worshipful Company  
of  
Information Technologists**

**Williams Lea Tag**

Shaping tomorrow's business processes

# The Chairman writes ....



'A ship is known by her boats' is the Royal Navy's old saying when a considerable warship is anchored far out but its presence and excellence are more closely discerned by its brightly polished boats that ply between ship and harbour. We might relate this image to the greater numbers that now enter the Guild's fine shop in Barts' King George V building, or the people for example (that records show) in the USA, China and Brazil looking at our website, or the very large consignment of Guild Christmas cards that our good corporate friend Saunderson House sent in 2015 to its clients at home and abroad.

What might our founders like Lady Sandhurst and Lady Bowlby have thought of all this and particularly of, say, the Guild's electronic presence of today? Perhaps Lady Sandhurst at least might not be too surprised: after all, she should have inherited some of the imagination of her father, a major poet of English. So, in a way, Matthew Arnold too prefaces the Guild's existence, further ensuring that distinction has run in Guild history, like lettering through a stick of rock.

As ever, I have many people to thank: especially, all our volunteers for your great commitment; also Christine Ashby, Shop Manager, and Helen Cooper, Administrator, for their extensive and wholehearted contributions; and all the colleagues named on the Guild website *Who we are* page. As Chairman I have been, and am, most fortunate in my colleagues and in a charity body of such willing spirit.

The Guild too is fortunate to be in good financial health, as a result of recent generous legacies (especially the Fiorentini bequest as well as the Smyrk Trust donation) and also the more fast-flowing stream of income from the new shop and trolley service. Indeed, we are now in a position to augment financial grants to Barts, but also one where we must ensure that our reserves work harder to reinforce our future and strengthen the charity's financial scope.

But while we presently have sufficient pounds, we do need more people! We are working closely with the Trust's Head of Volunteering Nancy Whiskin, very experienced in volunteer leadership, to address the need for more recruitment for the shop and trolley service.

The present never stands still and the future's finger beckons. Dr Elizabeth Sparrow has been leading consultation with other Trustees, looking at Guild future needs and issues, following an earlier review of possibilities three years ago. Ambitions and needs coming forward are for: raising the number of subscription members and volunteers; closer links with medical staff and development of a grants strategy; addressing information technology 'futures'; special fundraising approaches and engagement of more corporate supporters (like those listed in the Annual Report); stronger committee structure and charity administrative practice.

With the move of our administrative office we shall be alongside other Barts-related charities, though wholly grant-giving ones: the Voluntary Board of Governors of the Hospital and the Rahere Association. This gives us a greater chance to work together and to consider how we might share administrative support to mutual benefit and co-operate in some grant provision. Thus, the move which seemed initially problematic becomes a future opportunity of service.

In all our endeavour we shall be helped by new Trustees bringing valuable expertise and different experience, and our younger volunteers in the shop and trolley service and in other activity can be the next wave of the Guild's important pillars of support. 'A good heart and a good mind are always a powerful combination' Nelson Mandela was fond of reminding us. The Guild has both.

**Andrew Phillips**

*Adapted from the Chairman's letter to Guild members, September 2015*

# Guild Members and Volunteers 2016

Miss Syeda Ahmed  
Mrs Caroline Allington  
Ms Dina Anastas  
Mrs Gillian Anderson  
Mrs Marilyn Anderson  
Miss Alex Angeloudes  
Mr Henry Annan  
Miss Mary Armstrong  
Ms Christine Ashby  
Mr & Mrs J R Aspinall  
Mrs Marjorie Ayers  
Mr Alexander Badenoch  
Miss Sheelagh Bailey  
Mr Rodger Ball  
Ms Sheila Barasa  
Miss Anna Barnfield  
Miss Margaret Bates  
Miss Rosalind Bax  
Mrs Sue Bax  
Miss Moirum Begum  
Mr Stephen Bench  
Mr Leslie Berrie  
Dr David Besser  
Mrs Valerie Besser  
Dr David Best  
Mrs Louise Biggs  
Mrs Ann Blackledge  
Mrs Sue Boswell  
Mrs Helen Boulton  
Mr Derek Boyce  
Mr Garry Brooks  
Mrs Janet Brown  
Mr Gabriel Burchell  
Dr Andrew Burnett  
Mrs Rita Buttigieg  
Ms Mary Caffery  
Ms Jane Carey-Harris  
Mr Lawrence Carter  
Lady Aileen Chalstrey  
Mr Saiful Chowdhury  
Mrs Elizabeth Cleaver  
Mrs Cynthia Coble  
Mrs Janet Coldstream  
Mr Patrick Coldstream  
Ms Helen Cooper  
Ms Madeleine Craggs  
Mrs Elizabeth Crisp  
Mr Malcolm Crisp  
Mr Stephen Dar  
Ms Claire Davies  
Ms Maxine Davies  
Mrs Kate Dawson  
Miss Juliana Delmi  
Mr Tony Dickenson  
Mrs Pearl Doyle  
Mrs Jenny Edmonds  
Ms Massra Elgares

Mrs E M Escombe  
Ms Lesley Evans  
Mrs Hilda Fazzani  
Miss Alison Fenwick  
Mrs Sadie Ferris  
Mrs Anthea Finn  
Mr Geoffrey Finn  
Mr David Frank  
Mr Stephen Gachube  
Miss Sandra Gann  
Mrs Patricia Gardner  
Miss Jennifer Gaze  
Ms Patricia Gillen  
Mrs Margaret Gillett  
Mr Cedric Gilson  
Miss Lorna Glace  
Mrs Rosemary Glover  
Ms Monique Gold  
Mrs Jane Graham  
Dr Heather Hackett  
Mrs Elsie Halsey  
Mrs Ellen Hamer  
Mrs Daphne Hamilton-Fairley  
OBE  
Mrs Sylvia Hampton  
Mrs Amanda Handley  
Ms Chris Harocopos  
Mr Michael Hayden  
Miss Margaret Hazard  
Mrs Margaret Henry  
Mrs Pauline Hirst  
Miss Hilary Hiscocks  
Professor Sir Deian Hopkin  
Professor Christopher Hudson  
Mrs Margaret Hughes  
Miss Farzana Irani  
Miss Chris Jacques  
Mr Muhammed Jakaria  
Miss Olive James  
Mrs Jayne Jennings  
Mr Patrick Jennings  
Mr Arjun Jeyarajah  
Mrs Jenny Jeyarajah  
Mrs Joan Johnson  
Ms Annwen Jones  
Miss Gloria Jones  
Dr Ian Kelsey Fry  
Mrs Mary Kelsey Fry  
Ms Stephanie Kerstein  
Mrs Jane Keyes  
Miss Alison Knapp  
Mrs Patricia Kraft  
Mr David L'enclume  
Ms Sandy Lane  
Mrs Elaine Law  
Miss Lesley Lawson  
Miss M A Lennon

Mrs Patricia Lettin  
Mr Stan Levy  
Mrs Marilyn Lewis  
Mrs Sarah Lister  
Miss Jane Lloyd  
Mrs Wendy Lloyd-Bailey  
Ms Valeria Locatelli  
Mrs Sybil Love  
Miss Valerie Luxton  
Mrs Debbie Mac Ho  
Mrs Joyce Malpas  
Mrs Therese Mandali Zumu  
Mr Bryan Markwell FDSRCS  
Mrs Susan Mason  
Mr Adrian McCabe  
Mr Ian McDowell  
Miss Frances McHugh  
Mrs Mary McNab Jones  
Mrs Wendy Mead OBE CC  
Mr David Mears  
Ms Sally Mears  
Mrs Elizabeth Morgan  
Miss Jean Morris  
Mr Phil Moss  
Mrs Pamela Nash  
Mrs Jean Nathan  
Mrs Joan Nichol  
Ms Emilia Nikroo  
Ms Jan O'Neill  
Ms Catherine O'Riordan  
Mrs Margaret Oates  
Miss Elizabeth Oliver  
Mrs Barbara Pare  
Ms Lynne Peabody  
Dr Andrew Pembroke  
Dr Jacqueline Pembroke  
Lady Judy Percival  
Mr Andrew Phillips  
Mrs Claire Phillips  
Mr Edward Phillips  
Ms Elana Pickering  
Ms Janina Pogorzelski  
Miss Molly Price-Smith  
Miss Margaret Prior  
Mrs Norah Reed  
Mrs Sylvia Reed  
Mrs Angela Ringer  
Mrs Jean Ritchie  
Miss Jackie Roe  
Miss Margaret Roles  
Miss Ann Rose  
Mr Michael Rosen  
Ms Jill Rowlinson  
Mrs Margaret Rumsey  
Mr Ray Russo  
Mrs Jacqueline Sanderson  
Ms Pippa Savage

Sir Marcus Setchell KCVO  
 Ms Pui Yan Sham  
 Mr William Shand  
 Dr Elizabeth Shaw  
 Mrs Alison Shepherd  
 Mrs Carol Shepherd  
 Mr Noel Shiel  
 Mrs Pat Simmonds  
 Dr Paul Simmons  
 Dr Andrew Smith  
 Ms Elisabeth Smyth  
 Dr Elizabeth Sparrow  
 Mrs Janet Stinton  
 Mr Robert Stinton  
 Mrs Rosamund Stocks

Mrs Gisela Stone  
 Miss Ausra Suchodolskyte  
 Mrs Clare Sweatman  
 Mrs Cynthia Thompson  
 Mrs Katy Tsang  
 Dr Audrey Tucker  
 Mr Ian Tunstall  
 Mrs Jane Valentine  
 Miss Liuda Vaus  
 Mr Martin Wainwright  
 Mrs Penny Wainwright  
 Miss Mary Walker  
 Mrs Peggy Walsh  
 Mr David Way

Dr Judith Webb  
 Mrs Barbara Welstead  
 Miss Niamh Whelan  
 Dr Veronica White  
 Mrs Ann Wickham  
 Mr John Wickham  
 Ms Helen Wilding  
 Mr Daniel Williams  
 Mr Alan Wiseman  
 Mrs Margaret Wyatt  
 Mrs Mary Wyatt  
 Ms Lucy Yendole  
 Miss Aisha Younis  
 Miss Cecilia Yu



**Barts Guild Facebook page**  
**A way to keep in touch with the Guild**

**<https://www.facebook.com/BartsHospitalGuild>**  
**or go Facebook.com and search for Barts Guild**

## The Guild of the Royal Hospital of St Bartholomew



### ANNUAL GENERAL MEETING 2015

#### MINUTES

**OF THE ANNUAL GENERAL MEETING OF THE GUILD OF THE ROYAL HOSPITAL OF ST BARTHOLOMEW HELD ON WEDNESDAY 28 OCTOBER 2015 AT 12.30 PM IN THE GREAT HALL, ST BARTHOLOMEW'S HOSPITAL**

#### **1 President's Welcome - Mrs Ann Wickham**

Mrs Ann Wickham welcomed volunteers, members, trustees and guests to the meeting including: Mrs Gilly Yarrow, the Lady Mayoress; the Shrieval party, Mrs Samantha Bowman and Mr Stephen Rigden; Mr Andrew Phillips, Chairman of the Guild; Sir Marcus Setchell KCVO, Vice-Chairman of the Guild and Chairman of the Voluntary Board of Barts Hospital Governors; Rt Hon Frank Dobson PC, recently retired MP for Holborn and St Pancras and Guest Speaker; Mrs Barbara Collins, PA to Frank Dobson; Mr Tony Dickenson, Honorary Treasurer Elect; Trustee nominees Mr Ian McDowell and Ms Valeria Locatelli; Lady Natasha Wilson, guest of the Chairman; Dr Edward Rowland, Barts Hospital Medical Director; Mr Simon Pitts, Barts Charity; Mr John Wickham; Mrs Sarah Setchell; Professor Emeritus Chris Hudson, past Guild Chairman; Mrs Ann Smith, Chairman, Friends of Hammersmith Hospital; Mrs Una Jefferies, Administrator, Friends of Hammersmith Hospital; Mrs Ais North, Chairman, Friends of Charing Cross Hospital; Ms Marian de la Piquerie, Chairman, Friends of St Thomas' Hospital; Mrs Carol Bavin, The League of St Bartholomew's Nurses; Mrs Susan Pavlik, Administrator, Friends of University College London Hospitals; Mrs Jenny Jeyarajah, Guild Honorary Secretary; and, Ms Helen Cooper, Guild Administrator.

**Apologies for absence** had been received from (among other guests, members and volunteers): Ms Alwen Williams CBE, Chief Executive, Barts Health NHS Trust; Mr John Bacon CB, Chairman, Barts Health; Dr David Ison, Dean of St Paul's Cathedral; Ms Susan Bunn, interim co-opted Guild Treasurer; Trustee Nominees, Dr Andrew Smith and Mrs Pippa Savage; Mr David Frank; Ms Jan O'Neill; Dr David Best; Miss Niamh Whelan; Mrs Sue Boswell; Mr Michael Smith, Chairman, Barts Charity; Dr Anthea McEwan, Chairman, Friends of the Royal London Hospital; Prof Maggie Nicol, President, League of St Bartholomew's Nurses; Prof Gerald Libby, Chairman, Barts Health Archives Committee; Mr Peter Droop, Chairman, Rahere Association.

#### **President's Address – Mrs Ann Wickham**

A very warm welcome to all Guild members and volunteers and distinguished guests and friends, to the 104<sup>th</sup> AGM of the Guild of the Royal Hospital of St Bartholomew.

We are both honoured and delighted to welcome the Lady Mayoress, Mrs Gilly Yarrow, who is paying a second visit to a Guild AGM; as the Aldermanic Sheriff's wife in 2011 you attended, with your husband, our centenary celebrations. Welcome back! As Lady Mayoress you are a Vice-President of the Guild during your year of office. We also welcome this year's Aldermanic Sheriff's wife, Mrs Samantha Bowman, and Mr Stephen Rigden who is the consort of the non-Aldermanic Sheriff.

We also welcome our speaker today, the Right Honourable Frank Dobson who recently retired as an MP; Lady Wilson, the guest of our Chairman, Mr Andrew Phillips; Dr Edward Rowland, Barts Hospital Medical Director; Simon Pitts of the Barts Charity and Mrs Carol Bavin, the League of St Bartholomew's Nurses.

A warm welcome, too, to colleagues of other Hospitals' Friends: Mrs Marion de la Piquerie; Mrs Ais North; Mrs Ann Smith and Mrs Una Jefferies; and Mrs Susan Pavlik.

Every day of every year commemorates some anniversary or other. This year is no exception. Her Majesty the Queen achieved the distinction of being our longest reigning monarch. The 75<sup>th</sup> anniversary of the Battle of Britain was commemorated, Edith Cavell was executed 100 years ago on 12 October; and 600 years ago on 24 October, St Crispin's Day, Henry V triumphed at Agincourt. But not only wars are being commemorated. On 14 November the City of London celebrates the 800<sup>th</sup> anniversary of the Lord Mayor's Show and we send our congratulations to the Lord Mayor and the Corporation of London. It is not recorded whether any of the Augustinian monks who founded Barts in 1123 joined the procession, but Barts Guild will certainly be marching, as we have been so proud to have done so these last 14 years. Despite several attempts to close Barts, the heritage of the Royal Hospital of St Bartholomew has always been entwined with that of the City since its foundation nearly 900 years ago.

As a Guild we are proud of our past, we are ambitious for our future and we are aware the present is the fulcrum for the past and the future. We must ensure the services which we freely offer to the patients and staff of Barts will continue into the future. Let each one of us endeavour to enrol one new member to give the Guild a viable future!

I went to the funeral last June of Gwyneth Price, many of you will remember her as the lead singer of the Covent Garden Opera Chorus who used to sing for our Christmas Carol Concerts. Amongst the large congregation were about ten of her former colleagues. The singing in the church, as you might imagine, was glorious! We then walked to the nearby cemetery in the afternoon sunshine. At her graveside, her Covent Garden colleagues quite spontaneously sang the wonderful chorus from 'La Traviata', 'Libiamo n'liete calici' – 'Let us drink with happiness from the overflowing cup.'

Barts Guild has always freely given to this great hospital from an overflowing cup of compassion, dedication, expertise and above all time.

The mantra of the Dali Lama is happiness – a mantra which can enrich all our lives.

My thanks to Lynne Peabody for the raffle, Sadie Ferris for the flower arranging, Josephine Wellington and Mariella for the lunch in the Great Hall, Christine Ashby and the Volunteers for the souvenir stall and to Helen Cooper and Jenny Jeyarajah and all members of the committee for organising the AGM.

## **2 Minutes**

The Minutes of the AGM held on 16 October 2014 were approved as a correct record.

## **3 Annual Report and Accounts 2014-15 – Mr Tony Dickenson**

The Annual Report and Accounts 2014-15 had been circulated and were adopted.

The Treasurer-Elect thanked Ms Susan Bunn for previously producing the accounts.

He reported: [a] a generous legacy of almost £205k from Ruth Nellie Fiorentini; [b] shop sales were up 27% to £83k thanks to the new shop; [c] the release of £20k previously restricted funds to unrestricted; [d] we will seek future help for Christine Ashby, the Shop Manager, and her volunteers in the shop service. Within [d] we would pursue the following measures: [i] utilising the coin counting machine more regularly; [ii] setting up cash collections so that takings were banked remotely; [iii] setting up internet banking so that suppliers can be paid into their bank accounts rather than by cheque; [iv] rationalising the bank accounts and looking to generate greater returns on the current cash balances by improved investment policy; [v] investigating on-line ordering for customers to buy souvenirs on-line and in due course for patients to make daily purchases; [vi] recording shop sales on a daily basis and reporting to Shop and Management Committees. (Sales were running at over £11k per month for first 6 months - almost £69k to date).



## **4 Election of Officers and Committee Members**

### **4.1 Officers**

The appointment of Mr Tony Dickenson as Honorary Treasurer for an initial period of three years was approved.

### **4.2 Members of the Committee of Management**

The appointment of Ms Valeria Locatelli, Mrs Pippa Savage, Mr Ian McDowell and Dr Andrew Smith as trustees for an initial period of three years was approved.

The re-election of Mr Andrew Phillips as Chairman and Mrs Jenny Jeyarajah as Honorary Secretary for a further one year each was approved.

## **5 Chairman's Report – Mr Andrew Phillips**

The Chairman thanked the membership for his re-election and welcomed new Trustees. He also thanked the Guild's Volunteers, Trustees, Shop Manager and Administrator for all their work and support. Referring also to his pre-circulated chairman's letter to the membership (reprinted in this Annual Report) he noted the following:

Currently the financial position was healthy and we had appointed a new Independent Examiner, Blue Spire. However we needed to embrace a fuller investment policy. The new shop was operating extremely well. The generous grant of £8k from the Smyrk Trust should enable us to create a better internal fit-out for the shop to help the Shop Manager and her colleagues and fund some shop consultancy. There was considerable need for more volunteers especially as the ward trolley round in the KGV new building was more exacting. We were working with the Trust's Voluntary Service to increase the pace and scale of recruitment. He hoped to see over the next few years more corporate supporters engaging with the Guild – though this entailed much work! – and closer liaison with medical staff, on grants particularly. Management Committee colleagues led by Dr Sparrow were looking overall at the Guild's future needs and pathways for, for example, sponsorship, fundraising, a more proactive approach to grants, and increasing membership (especially with an eye to younger members). The Guild's information technology was already being much improved by the appointment of a skilled Co-ordinator. The Chairman was particularly pleased by the Guild's recent years' capture of the interest of some younger Trustees. In our Centenary Year three years before just over a tenth of elected trustees were under the age of 50. With elections today about one third were under 50 and half of that third under 40.

## **6 Forthcoming events**

The Lord Mayor's Show – Saturday 14 November 2015  
Guild Christmas Fair – Thursday 3 December 2015  
Guild Christmas Concert – Tuesday 8 December 2015  
New Shop (formal) Opening – Date to be confirmed  
AGM 2016 – Thursday 20 October 2016

## **7 Presentation of Certificates**

The Guild was delighted to welcome the Lady Mayoress, Mrs Gilly Yarrow, to present Long-Service Certificates to the following volunteers:

Miss Lorna Glace for 10 years of service (present)  
Mrs Jane Graham for 31 years  
Mrs Hilda Fazzani for 30 years  
Miss Lesley Lawson for 10 years

## **Address of the Lady Mayoress, Mrs Gilly Yarrow**

Thank you for hosting me, Samantha and Stephen at this lovely lunch. It's wonderful to be here today, to celebrate the work of the Guild and the generosity and commitment of its volunteers. The benefits of volunteering ripple far and wide – through individuals, communities and society. It's something the current Lord Mayor – my husband – has spoken about all year! Last month we celebrated the City's contribution to community with the 2015 City Giving Day. And the same night, we held the annual Lord Mayor's Dragon Awards – celebrating the City's corporate volunteers – who between them volunteered nearly one million hours! The annual value of volunteering to the UK has recently been estimated as £24 billion... But the true value is far greater. How can you put a price on wellbeing improved for both the beneficiaries of volunteer service – and the volunteers themselves? I'm sure our four Long Service Certificate winners would agree. Between them they have given 80 years of voluntary service! It's been brilliant to hear what Guild volunteers are doing – and I'm sure the impact is far wider than the patients greeted by the trolley service ... or visitors to the Guild Shop in the new King George V building. So thank you, and congratulations to you all, for all you have contributed. You – and all those involved with the Guild – are part of the legacy of philanthropy and spirit of volunteering at the heart of the Square Mile.

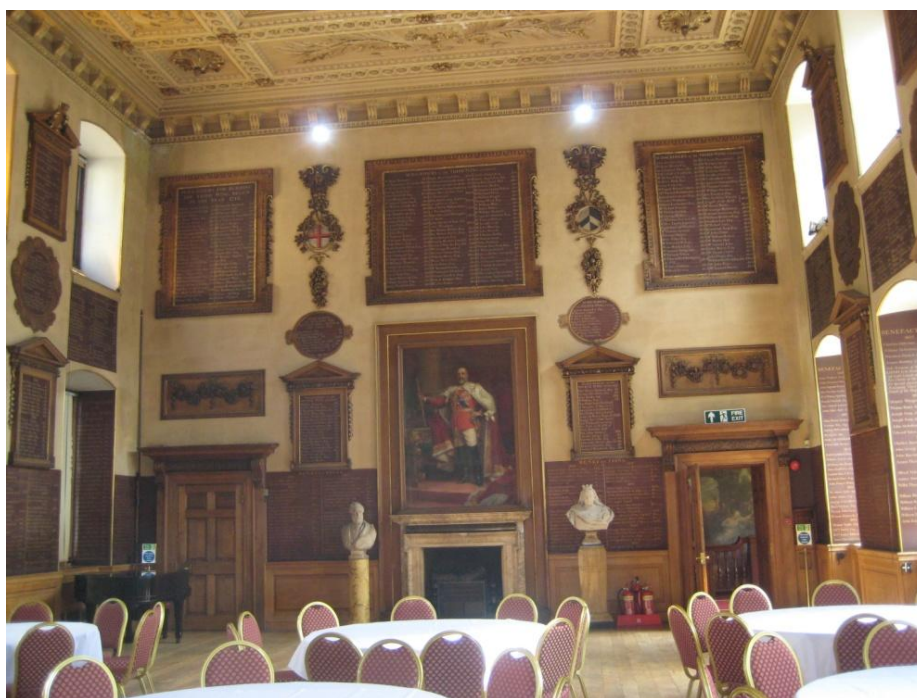
## **8 Any other business**

There was none

Following the AGM the Rt Hon Frank Dobson spoke about his experience as Secretary of State for Health in 1997-99 during the threat of closure for Barts Hospital and how that closure was averted. He also gave some personal memories of arriving to live near Barts from York in 1959 and provided thoughts on the future of Barts including how, despite all the changes and modernisation the NHS trust has seen, the voluntary service continues to be needed in the same way.

The Chairman thanked Frank Dobson for his most interesting and enlightening talk. He pointed out that the grand new KGV Block, and perhaps Barts Hospital itself doing its wonderful work, would not be here now had not Mr Dobson given the strong support he did to Barts in 1997 and 1998 – a great vindication of his service as Secretary of State.

Members and guests were then invited to proceed to the Souvenir stall and to enjoy the raffle.



*Barts Great Hall – the wonderful setting for the Guild's AGM and other events!*

# Report of the Honorary Treasurer

## Report of the Honorary Treasurer for the year ended 31 March 2016



This is my first report as Treasurer and it has been a year of change, not least with the actual accounts themselves. This is the first time that Financial Reporting Standard 102 (FRS 102) has applied to our accounts, and this has resulted in much more detailed notes being given to help the users better understand the accounts. A more formal Trustee Report has also been provided that also gives greater detail on the performance of the Guild during the year and our plans and aspirations for the future.

The first full year of the shop in the King George V building has gone well with total sales income of £130,257 for the year. This is an increase of 57% on the previous year (2014-15 - £83,027)

During the year we have introduced some improvements in the shop to help us deal with the additional income. The Post Office have been contracted to collect our income on a weekly basis and this has saved us having to go to the bank to deposit our receipts. In the later part of the year we installed a debit/credit card machine so we can sell to those people who do not carry cash.

We have also introduced regular weekly reporting of the sales receipts so that we can monitor, and better understand the shop takings. Any trends or peaks or troughs can thus be identified and acted upon. One final improvement is the implementation of internet banking which has enabled me to keep an eye on receipts on a daily basis and pay most of our suppliers directly into their banks, thus saving the time and expense of raising cheques.

Whilst there have not been any legacies this year there have been two notable donations. The first is from Mrs Penny Wainwright of £20,000 in memory of her father Dr Laurence Cartledge, who was house-surgeon to the Ophthalmology Department at Barts until his death in 1956. The second donation is from the Smyrk Trust of £8,072 from its closure which is to be used to improve the shop.

Subscriptions and a new Spring concert, together with the annual Christmas concert contributed a further £8,051 for Guild funds.

Administration expenses for the year of £45,481 were 7% higher than the previous year (2014-15 - £42,538). This increase was expected as we now have a new Independent Examiner who does not provide a free service. We have also invested in consultancy support to improve our IT and membership services. These are ongoing developments to help improve the Guild over the longer term. I also introduced a new quarterly management accounts report during the year to enable the Trustees to better understand the income and expenditure areas of the Guild and aid them in making decisions about the future development of the Guild.

During the year grants totalling £26,426 were paid to Barts Hospital. The major grant was £17,861 on the provision of a sound system for the Great Hall. The Guild continues to seek to receive suitable grant funding opportunities throughout the Hospital.

The total assets of the Guild at the end of the year are £560,887 of which £28,533 are Restricted Funds (2014-15 - £550,270).

In order to create a better return on these funds the Guild has agreed to engage with professional advisers. CCLA have been appointed and set up of our account now needs to be completed.

**Tony Dickenson**  
**Honorary Treasurer**

## **Independent Examiner's Report to the Trustees of The Guild of the Royal Hospital of St Bartholomew**

I report on the accounts of the charity for the year ended 31 March 2016.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Geoffrey Frost BSc(Hons) FCA  
Blue Spire Limited  
South Pallant  
Chichester  
West Sussex  
PO19 1SY

Date *12 August 2016*

THE GUILD OF THE ROYAL HOSPITAL OF ST BARTHOLOMEW  
CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016  
All Funds Year Ending 31 March 2016

	Notes	2015/16			2014/15
		Unrestricted Funds £	Restricted Funds £	Total £	Total Funds £
<b>Income and endowments from:</b>					
Donations and Legacies	2	2,253	21,583	23,836	207,566
Charitable activities	3	130,257	8,072	138,329	83,027
Other trading activities	4	8,051	-	8,051	3,263
Investments	5	1,542	-	1,542	1,682
<b>Total</b>		<b>142,103</b>	<b>29,655</b>	<b>171,758</b>	<b>295,538</b>
<b>Expenditure on:</b>					
Other trading activities	6	4,898	-	4,898	5,095
Charitable activities	7	155,121	1,122	156,243	122,484
<b>Total</b>		<b>160,019</b>	<b>1,122</b>	<b>161,141</b>	<b>127,579</b>
<b>Expenditure on:</b>					
Other trading activities	6	4,898	-	4,898	5,095
Charitable activities	7	155,121	1,122	156,243	122,484
<b>Total</b>		<b>160,019</b>	<b>1,122</b>	<b>161,141</b>	<b>127,579</b>
<b>Net income/(expenditure)</b>		<b>(17,916)</b>	<b>28,533</b>	<b>10,617</b>	<b>167,959</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(17,916)</b>	<b>28,533</b>	<b>10,617</b>	<b>167,959</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		550,270	-	550,270	382,311
<b>Total funds carried forward</b>		<b>532,354</b>	<b>28,533</b>	<b>560,887</b>	<b>550,270</b>

**THE GUILD OF THE ROYAL HOSPITAL OF ST BARTHOLOMEW**  
**CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016**  
**Balance Sheet as at 31st March 2016**

	Notes	2015/16 £	2014/15 £
<b>Current Assets</b>			
Shop Stock	10	11,988	8,939
Cash at bank and in hand	11	572,458	550,312
Debtors & Prepayments	12	1,725	530
		<u>586,171</u>	<u>559,781</u>
<b>Less: Current Liabilities</b>	13	25,284	9,511
Net Current Assets		<u>560,887</u>	<u>550,270</u>
<b>Total Net Current Assets</b>		<u><u>560,887</u></u>	<u><u>550,270</u></u>
<b>Fund of the Guild of the Royal Hospital of St Bartholomew</b>			
Restricted		28,533	0
Unrestricted		532,354	550,270
		<u>560,887</u>	<u>550,270</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Trustees on 28 July 2016 and signed on their behalf



Andrew Phillips  
Trustee



Tony Dickenson  
Trustee



## 1 Accounting policies

### Scope and Basis of the Financial Statements

The Guild of the Royal Hospital of St Bartholomew constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSSE) and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The charity adopted Charities SORP 2015 (FRSSE) in the current year and an explanation of how transition to SORP 2015 (FRSSE) has affected the reported financial position and performance is given in note 16.

### Statement of cash flows

The charity is exempt from preparing a cash flow statement under the FRSSSE; as such no cash flow statement has been included in these financial statements.

### Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity when however it is not possible to measure the amount expected to be distributed. On these occasions the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest income is recognised using the effective interest method and is recognised as the charity's right to receive payment is established.

### Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amounts of the obligation can be measured reliably. It is categorised under expenditure on charitable activities and includes grants to organisations and the cost of administering the activity of the charity.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Support costs are allocated to expenditure on charitable activities on a basis this is the sole activity of the charity.

Governance costs are those incurred in the governance of the charity and primarily associated with the constitution and statutory requirements.

### **Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised as the undiscounted amount expected to be paid in exchange for that service.

### **VAT**

The charity is registered for VAT and prepares returns currently under the flat Rate Scheme for small businesses. On this basis costs are recorded inclusive of VAT within the SoFA, and income is reduced by the VAT payable at a rate of 4% within the SoFA.

### **Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

### **Debtors receivable and creditors payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### **Taxation**

The charity is considered to pass the tests set out in sections 521 to 536 Income Tax Act 2007 (ITA 2007); as such no income tax is payable on the charity's activities.

### **Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or raised by the charity for particular purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund are set out in the notes to the financial statements.

### **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

# Notes to the Accounts

## 2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Unrestricted donations	2,253	–	2,253
Restricted donation by Mrs Penny Wainwright	–	20,000	20,000
Restricted donations re. the late Chris Davies	–	1,583	1,583
	<u>2,253</u>	<u>21,583</u>	<u>23,836</u>

	<i>Unrestricted</i> <i>Funds</i> £	<i>Restricted</i> <i>Funds</i> £	2015 <i>Total funds</i> £
<i>Unrestricted donations</i>	2,601	–	2,601
<i>Legacy from Mrs Ruth Nellie Fiorentini</i>	204,965	–	204,965
	<u>207,566</u>	<u>–</u>	<u>207,566</u>

## 3. Charitable activities

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Guild Shop sales net of VAT	130,257	–	130,257
Restricted grant from Smyrk Trust	–	8,072	8,072
	<u>130,257</u>	<u>8,072</u>	<u>138,329</u>

	<i>Unrestricted</i> <i>Funds</i> £	<i>Restricted</i> <i>Funds</i> £	2015 <i>Total funds</i> £
<i>Guild Shop sales net of VAT</i>	83,027	–	83,027
	<u>83,027</u>	<u>–</u>	<u>83,027</u>

## 4. Other trading activities

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Christmas concert	3,439	–	3,439
Spring concert	1,495	–	1,495
Membership subscriptions (including Gift Aid)	2,924	–	2,924
Raffle at AGM	193	–	193
	<u>8,051</u>	<u>–</u>	<u>8,051</u>

	<i>Unrestricted</i> <i>Funds</i> £	<i>Restricted</i> <i>Funds</i> £	2015 <i>Total funds</i> £
<i>Christmas concert</i>	1,715	–	1,715
<i>Membership subscriptions (including Gift Aid)</i>	1,548	–	1,548
	<u>3,263</u>	<u>–</u>	<u>3,263</u>

## 5. Investments

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Bank Interest	1,542	–	1,542
	<u>1,542</u>	<u>–</u>	<u>1,542</u>

	<i>Unrestricted</i> <i>Funds</i> £	<i>Restricted</i> <i>Funds</i> £	2015 <i>Total funds</i> £
<i>Bank Interest</i>	1,474	–	1,474
<i>Redemption of War Stock Holding</i>	195	–	195
<i>Interest on War Stock Holding</i>	13	–	13
	<u>1,682</u>	<u>–</u>	<u>1,682</u>

## 6. Expenditure on other trading activities

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Cost of Christmas concert	1,622	–	1,622
Cost of Spring concert	224	–	224
Cost of calendars	2,142	–	2,142
Newsletter	910	–	910
	<u>4,898</u>	<u>–</u>	<u>4,898</u>

\* Approximately 70% of the Calendars currently form a free gift, or grant, to the Hospital.

	<i>Unrestricted</i> <i>Funds</i> £	<i>Restricted</i> <i>Funds</i> £	2015 <i>Total funds</i> £
<i>Cost of Christmas concert</i>	1,517	–	1,517
<i>Cost of calendars</i>	2,678	–	2,678
<i>Newsletter</i>	900	–	900
	<u>5,095</u>	<u>–</u>	<u>5,095</u>

\* Approximately 70% of the Calendars currently form a free gift, or grant, to the Hospital.

## 7. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	2016 Total funds £
Cost of goods sold	84,336	–	84,336
<u>Shop-related expenses:</u>			
Salary	25,314	–	25,314
Volunteer travel expenses	1,675	–	1,675
Other shop expenses	824	–	824
Trolley	–	408	408
Clothing	–	714	714
Recruitment advertising	200	–	200
Administrator fees	7,480	–	7,480
AGM Costs	2,249	–	2,249
Management Committee Costs	334	–	334
Independent Examiner	1,560	–	1,560
Consultancy costs	1,324	–	1,324
Printing, Postage, Stationery	816	–	816
Insurance	790	–	790
Volunteer support costs	770	–	770
Travel expenses	605	–	605
IT and Website	234	–	234
Miscellaneous expenses	184	–	184
<b>Sub total</b>	<u>128,695</u>	<u>1,122</u>	<u>129,817</u>
<i>* The Independent Examiner fees cover 2014-15 and 2015-16</i>			
<b>Grants paid to St. Bartholomew's Hospital</b>			
Great Hall sound system	17,861	–	17,861
Complementary Therapist funding for a year	3,768	–	3,768
Christmas gifts for inpatients	1,455	–	1,455
Cardio-Thoracic surgery conference for 2 staff	1,040	–	1,040
Acupuncture course attendance	594	–	594
Macmillan Palliative care conference attendance	353	–	353
Support for Barts Health volunteer recruitment	300	–	300
Freezer and thermal jugs for ward	279	–	279
5 banners promoting Complementary Therapy for Cancer	250	–	250
Sound system hire for multi-faith remembrance service	247	–	247
Under counter freezer for Cancer Ward 5C	140	–	140
Princess Alice Garden maintenance	70	–	70
Poster production for Pain Society annual meeting	40	–	40
Radio	30	–	30
<b>Grants total</b>	<u>26,426</u>	<u>–</u>	<u>26,426</u>
	<u>155,121</u>	<u>1,122</u>	<u>156,243</u>

## 7. Expenditure on charitable activities (continued)

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2015 Total funds</i>
	£	£	£
<i>Cost of goods sold</i>	52,398	–	52,398
<i>Shop-related expenses:</i>			
<i>Salary</i>	25,208	–	25,208
<i>Volunteer travel expenses</i>	2,315	–	2,315
<i>Relocation costs, signage etc</i>	1,265	–	1,265
<i>Dyson fans for shop</i>	500	–	500
<i>Fridge for shop office</i>	120	–	120
<i>Bookmarks – promotional materials</i>	139	–	139
<i>Administrator fees</i>	3,734	4,242	7,976
<i>AGM Costs</i>	1,505	–	1,505
<i>Management Committee Costs</i>	601	–	601
<i>Printing, Postage, Stationery</i>	1,131	–	1,131
<i>IT and Website</i>	1,163	–	1,163
<i>Insurance</i>	580	–	580
<i>Bank charges</i>	35	–	35
<b>Sub total</b>	<u>90,694</u>	<u>4,242</u>	<u>94,936</u>
<b>Grants paid to St. Bartholomew's Hospital</b>			
<i>Stirrups for use in operating theatres to support heavy patients</i>	–	9,700	9,700
<i>William Harvey Heart Centre – equipment</i>	–	6,042	6,042
<i>3 specialist trolleys – Cancer wards</i>	3,982	–	3,982
<i>Hug-u-vac and shoulder support equipment to hold patients safely during surgery</i>	2,493	–	2,493
<i>Christmas gifts for inpatients</i>	1,303	208	1,511
<i>Television for Minor Injuries waiting area</i>	566	–	566
<i>Television for Kenton and Lucas House</i>	614	–	614
<i>Plaques and engraving costs</i>	529	–	529
<i>Support for Cancer transition services</i>	350	–	350
<i>Plastic wallets – oncology information</i>	341	–	341
<i>Cabinets for the Cyber knife department</i>	300	–	300
<i>Meeting expenses for Renal department</i>	267	–	267
<i>Fan for clinic and decorations</i>	236	–	236
<i>Princess Alice Garden maintenance</i>	204	–	204
<i>Mini fridge for Macmillan Palliative Care team</i>	129	–	129
<i>Repairs to TV in Outpatients department</i>	106	–	106
<i>Staff room furnishings</i>	179	–	179
<b>Grants total</b>	<u>11,598</u>	<u>15,950</u>	<u>27,548</u>
	<u>102,292</u>	<u>20,192</u>	<u>122,484</u>



## 8. Wages and salary cost

	2016	2015
	Total funds	Total funds
	£	£
Gross wages	20,635	20,635
Employer's national insurance costs	1,728	1,622
Employer's pension contributions	2,951	2,951
	<u>25,314</u>	<u>25,208</u>
Staff numbers:	2016	2015
Average head count	<u>1</u>	<u>1</u>
Analysed by function:		
Raising funds	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>
Calculated on a full-time equivalent basis, analysed by function:		
Raising funds	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

There were no employees with emoluments (excluding employer pension costs) above £60,000 in this or the preceding year

There were no staff to whom retirement benefits accrued under defined contribution schemes in the current or comparative year.

## 9. Related party transactions

No remuneration was paid to Trustees during this or the preceding year.

During the year under review 1 trustee had £605 travel expenses reimbursed (2015: Nil) .

There were no other transactions with related parties that require disclosure in the financial statements.

## 10. Shop stock

	2016	2015
Stock	<u>11,988</u>	<u>8,939</u>

Stock is valued at 67% of retail value

## 11. Cash at bank and in hand

	2016	2015
National Westminster account	227,947	186,293
HSBC Shop account	1,840	19,841
HSBC Souvenir account	1,627	3,003
COIF Deposit account	339,148	337,622
COIF Life Membership account	1,816	1,808
Shop cash float	80	1,745
	<u>572,458</u>	<u>550,312</u>

## 12. Debtors and Prepayments

	2016	2015
Accrued income	1,725	–
Prepayments	–	530
	<u>1,725</u>	<u>530</u>

### 13. Current liabilities

	2016	2015
Grant creditors	18,900	6,042
Shop creditors	5,536	2,655
Other creditors	848	814
	<u>25,284</u>	<u>9,511</u>

### 14. Analysis of net movement in funds

	Total funds brought forward £	Total incoming resources £	Total resources expended £	Transfers between funds £	Total funds carried forward £
Restricted funds					
Penny Wainwright	–	20,000	–	–	20,000
Chris Davies legacy	–	1,583	–	–	1,583
Smyrk Trust	–	8,072	(1,122)	–	6,950
	<u>–</u>	<u>29,655</u>	<u>(1,122)</u>	<u>–</u>	<u>28,533</u>
Unrestricted funds					
General fund	550,270	142,103	(160,019)	–	532,354
Total unrestricted funds	<u>550,270</u>	<u>142,103</u>	<u>(160,019)</u>	<u>–</u>	<u>532,354</u>
Total funds	<u>550,270</u>	<u>171,758</u>	<u>(161,141)</u>	<u>–</u>	<u>560,887</u>

### 15. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2016 Total Funds £	2015 Total Funds £
Current assets	557,638	28,533	586,171	559,781
Current liabilities	(25,284)	–	(25,284)	(9,511)
	<u>532,354</u>	<u>28,533</u>	<u>560,887</u>	<u>550,270</u>

### 16. First time adoption of SORP 2015 (FRSSE)

The charity has adopted the Charities SORP 2015 (FRSSE) for the first time in the year ended 31 March 2016.

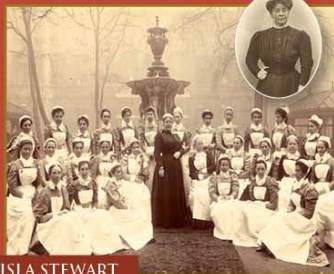
There is no overall effect on the net assets in these financial statements of transition from SORP (2005) to SORP 2015 (FRSSE).

# 2017

## BARTS GUILD Calendar

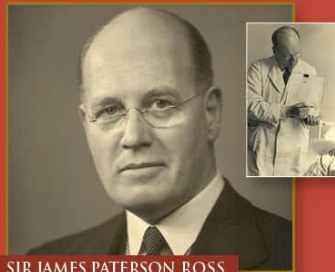


### JANUARY



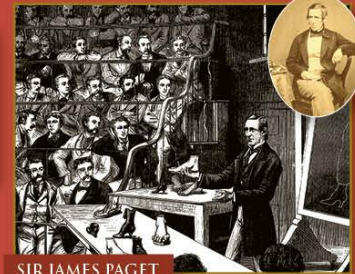
ISLA STEWART  
1856-1910

### FEBRUARY



SIR JAMES PATERSON ROSS  
1895-1980

### MARCH



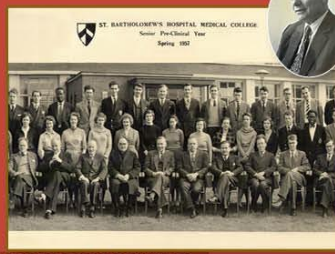
SIR JAMES PAGET  
1814-1899

### APRIL



DAME LESLEY REES 1942 -

### MAY



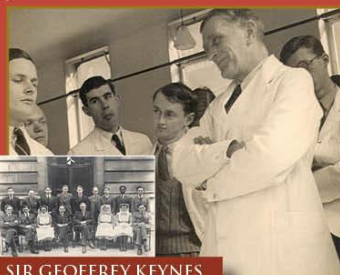
SIR JOSEPH ROTBLAT  
1908-2005

### JUNE



ETHEL GORDON  
MANSON 1857-1947

### JULY



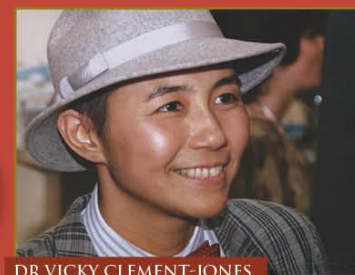
SIR GEOFFREY KEYNES  
1887-1982

### AUGUST



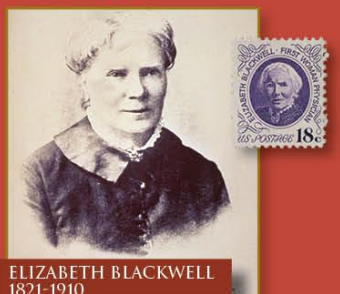
SIR ARCHIBALD HECTOR  
M'INDOE 1900-1960

### SEPTEMBER



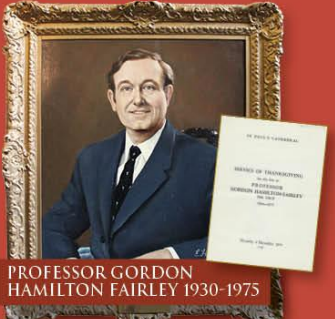
DR VICKY CLEMENT-JONES  
1948-1987

### OCTOBER



ELIZABETH BLACKWELL  
1821-1910

### NOVEMBER



PROFESSOR GORDON  
HAMILTON FAIRLEY 1930-1975

### DECEMBER



'SHERLOCK' FALLS FROM  
THE PATHOLOGY BLOCK



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